

AGENDA ITEM: 2A STÒRLANN BOARD OF DIRECTORS 2019

MINUTE OF MEETING OF BOARD OF DIRECTORS

11.00am, Thursday 3 October 2019

Skye Room, Highlands Hotel, MacDonald Conference Centre, Aviemore

Present

Robert Dalzell (RD) – North Lanarkshire Council (Chair)
 Gillian Campbell-Thow (GCT) – Glasgow City Council (Vice-chair)
 Bethan Owen – City of Edinburgh Council
 Norma Young (NY) – Highland Council
 Angus MacLennan (AML) – Comhairle nan Eilean Siar

Donald W Morrison (DWM) – Stòrlann Nàiseanta na Gàidhlig

In Attendance

Sarah Buchannan (SB) – Scottish Government (Tele-conference)

Margaret MacLean (MMcl) - Stòrlann Nàiseanta na Gàidhlig
 Jamie MacLean (JML) – Stòrlann Nàiseanta na Gàidhlig

Apologies

Simon Easton (SE) – Argyll and Bute Council – intention to be present

ITEM		ACTION
1	OPENING ITEMS	
1a	Welcome The Chairperson welcomed all present.	
1b	Present and Apologies As above.	
1c	Declarations of Interest No conflicts of interest were noted.	
1d/e	Closed session of the board commenced at 11.05am	

	<p>RD announced that in the closed session that GCT had been nominated as the Chairperson of the board by Norma Young and AML had been nominated Vice-chair by Bethan Owen.</p> <p>RD stated that he would remain as the chair for the current meeting.</p>	
2	MINUTES	
2a	<p>Minutes of Board Meeting 29/08/2019 Minutes of the meeting held on 29 August 2019 in Stornoway had been circulated and were approved as a true record of the meeting. Proposed by NY and seconded by GCT.</p>	
2b	<p>Matters arising: No matters arising.</p>	
3	FINANCE BUSINESS	
3a	<p>The Scottish Government Funding 2019-20 – Funding Agreement</p>	
3b	<p>Bòrd na Gàidhlig Funding 2019-20 – Funding Agreement A letter from BNG highlighting a late report was circulated to the board. The CE stated that the BNG contact had been notified of a delay with the report which was awaiting financial content.</p>	
3c	<p>Stòrlann Annual Accounts 2018-2019 Full OSCR format The auditors Mann Judd Gordon Ltd had provided minor points for improvement, for the purpose of good practice, as outlined in the Letter to Management</p> <p>Sarah Buchannan joined the meeting at 11:30am</p>	
3d	<p>Stòrlann Management Accounts: 1 April 2019 – 30 June 2019 The accounts were noted.</p>	
3e	<p>Auditor: Letter to Management The CE will draft a response to the Auditor’s Letter to Management for consideration at the next meeting.</p>	
4	CORPORATE AFFAIRS AND STAFFING	
4a	<p>New Directors – Induction arrangements There will be one new director joining the board from Argyll and Bute Council, Simon Easton. Simon Easton replaces Catriona Garvin.</p>	

4b	<p>Health and Safety</p> <p>The need for more trained first aiders was raised and there was a recommendation for at least one additional member of staff in the office to be trained in first aid.</p>	
4c	<p>Risk Register</p> <p>It was raised that members of staff should be invited to attend CPD provided by Local Authorities.</p>	
4d	<p>Board meetings – proposed schedule</p> <p>RD mentioned the three-year contract with Bòrd na Gàidhlig of which two years are an in-principle agreement.</p> <p>The challenges in local authorities regarding staff attending An t-Alltan was raised as an issue. In order to meet these challenges it was agreed that the current model should be reviewed and alternative options considered.</p> <p>DWM highlighted the proposed upcoming CPD in Glasgow, with options being explored for Sgoil Ghaidhlig Ghlaschu on in-service days in November.</p> <p>A report on Alltan will be available for the next meeting.</p> <p>NY raised the point that the aim of Alltan is to provide CPD and networking for teachers, but if there are more non-teaching delegates than teachers then this becomes contradictory to its aims.</p> <p>A further question was raised on MacDonald Aviemore Resort and future contracts. This will be discussed in November.</p> <p>NY raised points on the use of teachers’ personal time and CPD in reference to the McCrone Agreement. Teachers are allowed time for professional development. This will be discussed further at a GLAN meeting.</p> <p>The board agreed on schedule of future meetings:</p> <ul style="list-style-type: none"> 28 November 2019 Glasgow 20 February 2020 Stornoway 21 May 2020 Glasgow 27 August 2020 Stornoway 1 October 2020 Aviemore 	NS

4e	<p>Staff Handbook The board considered the comments from staff and from HR advisors on the new staff handbook.</p> <p>The board approved the recommendations made.</p>	
5	PROJECTS AND CONTRACTS	
5a	<p>Resources Schedule 2019-20 A n update on the schedule was noted.</p>	
5b	<p>Vocational Courses: Resource needs Vocational courses were discussed such as that of the HNC Childhood Practice course run at Sabhal Mòr Ostaig and courses run at CNES. Consideration should be given to extending Stòrlann resources to support this area. Time will be allocated for discussion of this development at the next meeting of the Board</p> <p>Òganan was discussed as a private provider of Gaelic to 0-5 years and to children in the transition between primary and secondary school. Òganan will be invited to join the Gàidhlig nan Òg advisory group.</p> <p>Jackie Mullen’s contract for Gaelic nan Òg will be extended to March 2020. Northern Ireland have indicated interest in the Gàidhlig nan Òg resource.</p> <p>AML requested that the creation of vocabulary lists for vocational studies be considered</p> <p>NY stated that with the focus in education moving to a vocational studies, that Stòrlann should look to include vocational learning in future discussions.</p>	
6	AOCB	
	<p>RD conveyed his thanks to his colleagues on the board and to the Stòrlann staff.</p> <p>NY, on behalf of the board of directors, thanked RD for his work as a director on the board and his guidance and counsel as the chair of the board.</p> <p>DWM, on behalf of Stòrlann staff, thanked RD for his work and support with Stòrlann over the years.</p> <p>The meeting was closed at 12.02pm.</p>	

7	DATE OF NEXT MEETING	
	28th November 2019 (chaired by GCT).	